

GOVT. POLYTECHNIC, GAJAPATI						
LESSON PLAN for COMMUNICATIVE ENGLISH (TH1A)						
Discipline: Mechanical Engineering		2nd Semester (COMMON)	Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)			
Subject : Communicative English (Theory)		No of Class Days (of 55 Mins. each) alloted per week (4 Nos)	Session 2022- 2023 2nd Semester Classes from 20/03/2023 to 27/06/2023			
Month	Week	Class days	Dates	Theory Topic	Remark	
March	1st	1st	20.03.23	Introductio to Communicative English and the Basic Skills of LSRW		
		2nd	20.03.23	Introductio to Communicative English and the Basic Skills of LSRW		
		3rd	22.03.23	Reading Comprehension (the Sub-skills of Reading)		
		4th	22.03.23	Reading Comprehension (Skimming, Scanning, Finding the gist and the meaning of new words)		
	2nd	1st	27.03.23	Reading Comprehension (Note making, Summarrizing, Writing Captions)		
		2nd	27.03.23	Reading Comprehension (Working with unseen passages)		
		3rd	29.03.23	Working with Vocabulary - Synonyms and Antonyms		
		4th	29.03.23	Working with Vocabulary - One word substitution		
April	3rd	1st	3.04.23	Writing Skills (Understanding the basic components of Paragraph Writing)		
		2nd	3.04.23	Writing Skills (Working with Paragraph Writing - filling in blanks, completing stories, describing objects)		
		3rd	5.04.23	Application of English Grammar: Tense and Aspects (Present Tense Part 1)		
		4th	5.04.23	Application of English Grammar: Tense and Aspects (Present Tense Part 2)		
	4th	1st	10.04.23	Elements of Communication: Meaning, definition and features		
		2nd	10.04.23	Elements of Communication: the Process and Factors (with Model)		
		3rd	12.04.23	Writing Skills: Reporting an Event Part 1		
		4th	12.04.23	Writing Skills: Reporting an Event Part 2		
	5th	1st	17.04.23	Application of English Grammar: Tense and Aspects (Past Tense Part 1)		
		2nd	17.04.23	Application of English Grammar: Tense and Aspects (Past Tense Part 2)		
		3rd	19.04.23	Literature Appreciation: "To My Inchcape Rock" - Poem by Robert Soutehy		
		4th	19.04.23	Literature Appreciation: "To My Inchcape Rock" - Part 2 with Q&A Solution		
	6th	1st	24.04.23	Writing Skill: Notice and Agenda Writing (Format and Organisation) Part 1		
		2nd	24.04.23	Writing Skill: Working with Notice and Agenda Writing - Part 2		
		3rd	26.04.23	Meaning and Types of Professional Communication		
		4th	26.04.23	Meanings and Features of Upward, Downward		
May	7th	1st	3.05.23	and Parallel Communication - Part 2		
		2nd	8.05.23	Meanings and Features Informal or Grapevine Communication		
		3rd	10.05.23	Application of English Grammar: Voice Change - Part 1		
		4th	10.05.23	Application of English Grammar: Voice Change - Part 2		
	8th	1st	17.05.23	Literature Appreciation: "The Magic of Teamwork" by Sam Pitroda		
		2nd	17.05.23	Literature Appreciation: "The Magic of Teamwork" Part- 2		
		3rd	22.05.23	Literature Appreciation: "The Magic of Teamwork" Part- 3		
		4th	22.05.23	Literature Appreciation: "The Magic of Teamwork" Part- 4 with Q&A Discussion		

Disciplin & Mecha Enginer
Subje Communi English
Month
March
April
May

GOVT. POLYTECHNIC, GAJAPATI						
LESSON PLAN for COMMUNICATIVE ENGLISH (TH1A)						
Discipline: Mechanical Engineering		2nd Semester (COMMON)		Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)		
Subject : Communicative English (Theory)		No of Class Days (of 55 Mins. each) alloted per week (4 Nos)		Session 2022- 2023 2nd Semester Classes from 20/03/2023 to 27/06/2023		
Month	Week	Class days	Dates	Theory Topic	Remark	
June	9th	1st	24.05.23	Vocabulary: Same Words used in different situations		
		2nd	24.05.23	Vocabulary Discussion: Senentence Formation		
		3rd	29.05.23	Writing Skill: Personal Letter Writing - Part 1		
		4th	29.05.23	Writing Skill: Personal Letter Writing - Part 2		
	10th	1st	31.05.23	Application of English Grammar: Sub- Verb Agreement - Part 1		
		2nd	31.05.23	Application of English Grammar: Sub- Verb Agreement - Part 2		
		3rd	5.06.23	Non-Verbal Communication, Meaning, features and its Areas		
		4th	5.06.23	Types of Non-Verbal Communication: Kinesics or Body Language		
June	11th	1st	7.06.23	Types of Non-Verbal Communication: Proxemics or the Language of Space		
		2nd	7.06.23	Types of Non-Verbal Communication: Audio-Visual Communication		
		3rd	12.06.23	Writing Skill: Formal Letter Writing (Application to the Principal/ HOD/Librarian)		
		4th	12.06.23	Writing Skill: Formal Letter Writing - Part 2		
	12th	1st	19.06.23	Application of English Grammar: Countables and Uncountables		
		2nd	19.06.23	Application of English Grammar: Articles and Determiners		
		3rd	21.06.23	Writing Skill:Job Application Writing with CV- Part 1		
		4th	21.06.23	Writing Skill:Job Application Writing with CV- Part 2		
13th	1st	26.06.23	Application of English Grammar: Modal Verbs- Part 1			
	2nd	26.06.23	Application of English Grammar: Modal Verbs- Part 2			
	3rd		Writing Skill: Business Letter Writing (Purchase Order, Cancellation, Complaint)			
	4th		Writing Skill: Business Letter Writing - Part 2			
Extr.	14th	1st		Revision: Working with Unseen Paragraph (Note Making and Summarizing) - PYQP		
		2nd		Revision: Working with Literature Appreciation - PYQP		
		3rd		Revision: Working with Writing Skills - PYQP		
		4th		Revision: Working with Grammar- PYQP		
	15th	1st		Revision: Working With Elements of Communication- PYQP		
		2nd		Revision: Working with Job Application and CV - PYQP		
		3rd		Preparing for the Exam: Previous Year QP Discussion & Solution		
		4th				

Commencement of Classes- 20/03/2023

Closing of Attendance - 27/06/2023

Internal Assessment Exam (of 20 Marks) - 2nd Week of May (Tentatively)

Unit/ Monthly Tests (Ideally) to be held once a Month

Discipline & Mech: Engineer
Subje: Communi English
Month
June
Extra

GOVT. POLYTECHNIC, GAJAPATI				
LESSON PLAN for COMMUNICATIVE ENGLISH (TH1A)				
Discipline: Mechanical Engineering		2nd Semester (COMMON)		Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)
Subject : Communicative English (Theory)		No of Class Days (of 55 Mins. each) alloted per week (4 Nos)		Session 2022- 2023 2nd Semester Classes from 20/03/2023 to 27/06/2023
Month	Week	Class days	Dates	Theory Topic
				Remark

Discipline & Mech: Engineer
Subje: Communi English
Month

GOVT. POLYTECHNIC, GAJAPATI

LESSON PLAN for Comm. English Language Lab (PRA)

e Civil anical ering	2nd Semester (COMMON)	Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)		
ct : icative (Lab)	No of Class Days (of 01 hr and 50 Mins. each) alloted per week (2 Nos)	Session 2022- 2023 2nd Semester Classes from 20/03/2023 to 27/06/2023		
Week	Class days	Date	Practical Topic	Remark
1st	1st	20.03.2023	Experiment 1: Understanding the basics of Listening Skill)	
	2nd	24.03.2023	Exercise in Listening Skills (Finding the gist, Note Making, Summary, Giving Title) Context: To My True Friend (Poem by Elizabeth Pinard)	
2nd	1st	27.03.2023	Exercise in Listening Skills (Answering questions, developing vocabulary, filling in the blanks, filling the gaps in between) - Context: To My True Friend (Poem by Elizabeth Pinard)	
	2nd	3.04.2023	Exercise in Listening Skills (Analyzing the audio text)	
3rd	1st	10.04.2023	Listening Exercise: Movie Show, Audio Listening: Comprehending the Meaning and Sense	
	2nd	17.04.2023	Experiment 2: Understanding the basics of Speaking Skill	
4th	1st	21.04.2023	Exercise in Speaking Skill: Reading Aloud of Texts Understanding the text and Analyzing the Gist. Context: Standing Up for Yourself Focus- Breath Control	
	2nd	24.04.2023	Exercise in Speaking Skill: Reading Aloud of Texts Understanding the text and Analyzing the Gist. Context: Standing Up for Yourself. Focus- Intonation	
5th	1st	28.04.2023	Exercise in Speaking Skill: Reading Aloud of Texts Understanding the text and Analyzing the Gist. Context: Standing Up for Yourself Focus- Tempo and Pronunciation	
	2nd	5.05.2023	Exercise in Speaking Skill: Self Introduction	
6th	1st	12.05.2023	Exercise in Speaking Skill: Role Play	
	2nd	22.05.2023	Exercise in Speaking Skill: Role Play	
7th	1st	26.05.2023	Exercise in Speaking Skill: Telephonic Conversation	
	2nd	29.05.2023	Experiment 3: Understanding Personality Development	
8th	1st	2.06.2023	Personality Development: Physical Appearance and Traits	
	2nd	5.06.2023	Personality Development: Audience and its Purpose	

GOVT. POLYTECHNIC, GAJAPATI

LESSON PLAN for Comm. English Language Lab (PRA)

e Civil anical ering	2nd Semester (COMMON)	Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)		
ct : icative (Lab)	No of Class Days (of 01 hr and 50 Mins. each) alloted per week (2 Nos)	Session 2022- 2023 2nd Semester Classes from 20/03/2023 to 27/06/2023		
Week	Class days	Date	Practical Topic	Remark
9th	1st	9.06.2023	Experiment 4: Understanding Interpersonal Communication Skills	
	2nd	12.06.2023	Use of Verbal and Non-verbal skills in Face to Face Communication	
10th	1st	16.06.2023	Mock Viva-voce (Personal and Group Interview)	
	2nd	23.06.2023	Group Discussion and Presentation	
11th	1st	26.06.2023	Experiment 5: Presenting in GD, Seminars and Conferences	
	2nd		Leadership Quality	
12th	1st		Time Management and Achieving the Targets	
	2nd		Paper Redaing and Seminar Presentation	
13th	1st		Revision: Working with Listening Skill	
	2nd		Revision: Working with Speaking Skill	
14th	1st		Revision: Working with Personality Development	
	2nd		Revision: Working With Viva Voce, GD, Seminar	

Commencement of Classes- 20/03/2022

Closing of Attendance - 27/06/2022

Sessional (50 Marks) to be evaluated based on % of Attendance, Classroom Involvement, Assignments, Activity Report - Subject to Alteration

GOVT. POLYTECHNIC, GAJAPATI

LESSON PLAN for Comm. English Language Lab (PRA)

e Civil anical ering	2nd Semester (COMMON)	Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)		
ct : icative (Lab)	No of Class Days (of 01 hr and 50 Mins. each) alloted per week (2 Nos)	Session 2022- 2023 2nd Semester Classes from 20/03/2023 to 27/06/2023		
Week	Class days	Date	Practical Topic	Remark

GOVT. POLYTECHNIC, GAJAPATI

LESSON PLAN for COMMUNICATIVE ENGLISH (TH1A)

Discipline: Civil Engineering	2nd Semester (COMMON)	Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)		
Subject : Communicative English (Theory)	No of Class Days (of 55 Mins. each) allotted per week (4 Nos)	Session 2022- 2023 2nd Semester Classes from 20/03/2023 to 27/06/2023		
Month	Week	Class days	Dates	Theory Topic
March	1st	1st	23.03.23	Introductio to Communicative English and the Basic Skills of LSRW
		2nd	23.03.23	Introductio to Communicative English and the Basic Skills of LSRW
		3rd	24.03.23	Reading Comprehension (the Sub-skills of Reading)
		4th	24.03.23	Reading Comprehension (Skimming, Scanning, Finding the gist and the meaning of new words)
	2nd	1st	31.03.23	Reading Comprehension (Note making, Summarrizing, Writing Captions)
		2nd	31.03.23	Reading Comprehension (Working with unseen passages)
		3rd	6.04.23	Working with Vocabulary - Synonyms and Antonyms
		4th	6.04.23	Working with Vocabulary - One word substitution
3rd	1st	13.04.23	Writing Skills (Understanding the basic components of Paragraph Writing)	
	2nd	13.04.23	Writing Skills (Working with Paragraph Writing - filling in blanks, completing stories, describing objects)	
	3rd	20.04.23	Application of English Grammar: Tense and Aspects (Present Tense Part 1)	
	4th	20.04.23	Application of English Grammar: Tense and Aspects (Present Tense Part 2)	
April	4th	1st	21.04.23	Elements of Communication: Meaning, definition and features
		2nd	21.04.23	Elements of Communication: Process and Factors (with Model)
		3rd	27.04.23	Writing Skills: Reporting an Event Part 1
		4th	27.04.23	Writing Skills: Reporting an Event Part 2
5th	1st	28.04.23	Application of English Grammar: Tense and Aspects (Past Tense Part 1)	
	2nd	28.04.23	Application of English Grammar: Tense and Aspects (Past Tense Part 2)	
	3rd	04.05.23	Literature Appreciation: "To My Inchcape Rock" - Poem by Robert Soutehy	
	4th	04.05.23	Literature Appreciation: "To My Inchcape Rock" - Part 2 with Q&A Solution	
6th	1st	11.05.23	Writing Skill: Notice and Agenda Writing (Format and Organisation) Part 1	
	2nd	11.05.23	Writing Skill: Working with Notice and Agenda Writing - Part 2	
	3rd	12.05.23	Elements of Communication: Meaning and Types of Professional Communication	
	4th	12.05.23	Meanings and Features of Upward, Downward and Parallel Communication - Part 1	
May	7th	1st	18.05.23	Meanings and Features of Upward, Downward and Parallel Communication - Part 2
		2nd	18.05.23	Meanings and Features Informal or Grapevine Communication
		3rd	25.05.23	Application of English Grammar: Voice Change - Part 1
		4th	25.05.23	Application of English Grammar: Voice Change - Part 2
8th	1st	26.05.23	Literature Appreciation: "The Magic of Teamwork" by Sam Pitroda	
	2nd	26.05.23	Literature Appreciation: "The Magic of Teamwork" Part- 2	
	3rd	02.06.23	Literature Appreciation: "The Magic of Teamwork" Part- 3	
	4th	02.06.23	Literature Appreciation: "The Magic of Teamwork" Part- 4 with Q&A Discussion	

GOVT. POLYTECHNIC, GAJAPATI				
LESSON PLAN for COMMUNICATIVE ENGLISH (TH1A)				
Discipline: Civil Engineering	2nd Semester (COMMON)	Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)		
Subject : Communicative English (Theory)	No of Class Days (of 55 Mins. each) allotted per week (4 Nos)	Session 2022- 2023 2nd Semester Classes from 20/03/2023 to 27/06/2023		
Month	Week	Class days	Dates	Theory Topic
June	9th	1st	08.06.23	Vocabulary: Same Words used in different situations
		2nd	08.06.23	Vocabulary Discussion: Sentence Formation
		3rd	09.06.23	Writing Skill: Personal Letter Writing - Part 1
		4th	09.06.23	Writing Skill: Personal Letter Writing - Part 2
	10th	1st	16.06.23	Application of English Grammar: Sub- Verb Agreement - Part 1
		2nd	16.06.23	Application of English Grammar: Sub- Verb Agreement - Part 2
		3rd	22.06.23	Elements of Communication: Meaning of Non-Verbal Communication and its Areas
		4th	22.06.23	Types of Non-Verbal Communication: Kinesics or Body Language
11th	1st	23.06.23	Types of Non-Verbal Communication: Proxemics or the Language of Space	
	2nd	23.06.23	Types of Non-Verbal Communication: Audio-Visual Communication	
	3rd		Writing Skill: Formal Letter Writing (Application to the Principal/ HOD/Librarian)	
	4th		Writing Skill: Formal Letter Writing - Part 2	
12th	1st		Application of English Grammar: Countables and Uncountables	
	2nd		Application of English Grammar: Articles and Determiners	
	3rd		Writing Skill: Job Application Writing with CV- Part 1	
	4th		Writing Skill: Job Application Writing with CV- Part 2	
Extr.	13th	1st		Application of English Grammar: Modal Verbs- Part 1
		2nd		Application of English Grammar: Modal Verbs- Part 2
		3rd		Writing Skill: Business Letter Writing (Purchase Order, Cancellation, Complaint)
		4th		Writing Skill: Business Letter Writing - Part 2
14th	1st		Revision: Working with Unseen Paragraph (Note Making and Summarizing) - PYQP	
	2nd		Revision: Working with Literature Appreciation - PYQP	
	3rd		Revision: Working with Writing Skills - PYQP	
	4th		Revision: Working with Grammar- PYQP	
15th	1st		Revision: Working With Elements of Communication- PYQP	
	2nd		Revision: Working with Job Application and CV - PYQP	
	3rd		Preparing for the Exam: Previous Year QP Discussion & Solution	
	4th			

Commencement of Classes- 20/03/2023

Closing of Attendance - 27/06/2023

Internal Assessment Exam (of 20 Marks) - 2nd Week of May (Tentatively)

Unit/ Monthly Tests (Ideally) to be held once a Month

GOVT. POLYTECHNIC, GAJAPATI

LESSON PLAN for COMMUNICATIVE ENGLISH (TH1A)

Discipline: Civil Engineering	2nd Semester (COMMON)	Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)		
Subject : Communicative English (Theory)	No of Class Days (of 55 Mins. each) allotted per week (4 Nos)	Session 2022- 2023 2nd Semester Classes from 20/03/2023 to 27/06/2023		
Month	Week	Class days	Dates	Theory Topic

GOVT. POLYTECHNIC, GAJAPATI

LESSON PLAN for Comm. English Language Lab (PRA)

Discipline Civil Engineering	2nd Semester (COMMON)	Group A	Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)		
			Session 2022- 2023 2nd Semester Classes from 20/03/2023 to 27/06/2023		
Subject : Communicative English (Lab)	No of Class Days (of 01 hr and 50 Mins. each) allotted per week (2 Nos)				
Month	Week	Class days	Dates	Practical Topic	
March	1st	1st	21.03.23	Experiment 1: Understanding the basics of Listening Skill)	
		2nd	22.03.23	Exercise in Listening Skills (Finding the gist, Note Making, Summary, Giving Title) Context: To My True Friend (Poem by Elizabeth Pinard)	
	2nd	1st	28.03.23	Exercise in Listening Skills (Answering questions, developing vocabulary, filling in the blanks the gaps in between) - Context: To My True Friend (Poem by Elizabeth Pinard)	
		2nd	04.04.23	Exercise in Listening Skills (Analyzing the audio text)	
	April	3rd	1st	05.04.23	Listening Exercise: Movie Show, Audio Listening: Comprehending the Meaning and S
			2nd	11.04.23	Experiment 2: Understanding the basics of Speaking Skill
4th		1st	12.04.23	Exercise in Speaking Skill: Reading Aloud of Texts Understanding the text and Analyzi Gist. Context: Standing Up for Yourself (Prose by Yevgeny yevtushenko) Focus- Breat	
		2nd	18.04.23	Exercise in Speaking Skill: Reading Aloud of Texts Understanding the text and Analyzi Gist.Context: Standing Up for Yourself (Prose by Yevgeny yevtushenko) Focus- Intoni	
5th	1st	19.04.23	Exercise in Speaking Skill: Reading Aloud of Texts Understanding the text and Analyzi Gist. Context: Standing Up for Yourself (Prose by Yevgeny yevtushenko) Focus- Temp Pronunciation		
	2nd	25.04.23	Exercise in Speaking Skill: Self Introduction		
May	6th	1st	26.04.23	Exercise in Speaking Skill: Role Play	
		2nd	02.05.23	Exercise in Speaking Skill: Role Play	
	7th	1st	03.05.23	Exercise in Speaking Skill: Telephonic Conversation	
2nd		09.05.23	Experiment 3: Understanding Personalitty Development		
8th	1st	10.05.23	Personality Development: Physical Appearance and Traits		
	2nd	16.05.23	Personality Development: Audience and its Purpose		

Remark

GOVT. POLYTECHNIC, GAJAPATI

LESSON PLAN for Comm. English Language Lab (PRA)

Discipline Civil Engineering		2nd Semester (COMMON)		Group A	Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)
Subject : Communicative English (Lab)		No of Class Days (of 01 hr and 50 Mins. each) allotted per week (2 Nos)			Session 2022- 2023 2nd Semester Classes from 20/03/2023 to 27/06/2023
Month	Week	Class days	Dates	Practical Topic	
	9th	1st	17.05.23	Experiment 4: Understanding Interpersonal Communication Skills	
		2nd	23.05.23	Use of Verbal and Non-verbal skills in Face to Face Communication	
	10th	1st	24.05.23	Mock Viva-voce (Personal and Group Interview)	
		2nd	30.05.23	Group Discussion and Presentation	
June	11th	1st	06.06.23	Experiment 5: Presenting in GD, Seminars and Conferences	
		2nd	07.06.23	Leadership Quality	
	12th	1st	13.06.23	Time Management and Achieving the Targets	
		2nd	21.06.23	Paper Redaing and Seminar Presentation	
	13th	1st	27.06.23	Revision: Working with Listening Skill	
		2nd		Revision: Working with Speaking Skill	
Extra	14th	1st		Revision: Working with Personality Development	
		2nd		Revision: Working With Viva Voce, GD, Seminar	

Commencement of Classes- 20/03/2022

Closing of Attendance - 27/06/2022

Sessional (50 Marks) to be evaluated based on % of Attendance, Classroom Involvement, Assignments, Activity Report Subject to Alteration

GOVT. POLYTECHNIC, GAJAPATI

LESSON PLAN for Comm. English Language Lab (PRA)

Discipline Civil Engineering		2nd Semester (COMMON)	Group A	Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)
Subject : Communicative English (Lab)		No of Class Days (of 01 hr and 50 Mins. each) allotted per week (2 Nos)		Session 2022- 2023 2nd Semester Classes from 20/03/2023 to 27/06/2023
Month	Week	Class days	Dates	Practical Topic

Remark

GOVT. POLYTECHNIC, GAJAPATI				
LESSON PLAN for Comm. English Language Lab (PRA)				
Discipline Civil Engineering		2nd Semester (COMMON)	Group B	Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)
Subject : Communicative English (Lab)		No of Class Days (of 01 hr and 50 Mins. each) allotted per week (2 Nos)		Session 2022- 2023 2nd Semester Classes from 20/03/2023 to 27/06/
Month	Week	Class days	Dates	Practical Topic
	9th	1st	23.05.23	Experiment 4: Understanding Interpersonal Communication Skills
		2nd	25.05.23	Use of Verbal and Non-verbal skills in Face to Face Communication
June	10th	1st	01.06.23	Mock Viva-voce (Personal and Group Interview)
		2nd	08.06.23	Group Discussion and Presentation
	11th	1st	13.06.23	Experiment 5: Presenting in GD, Seminars and Conferences
		2nd	22.06.23	Leadership Quality
	12th	1st	27.06.23	Time Management and Achieving the Targets
		2nd		Paper Redaing and Seminar Presentation
Extra	13th	1st		Revision: Working with Listening Skill
		2nd		Revision: Working with Speaking Skill
	14th	1st		Revision: Working with Personality Development
		2nd		Revision: Working With Viva Voce, GD, Seminar

Commencement of Classes- 20/03/2022

Closing of Attendance - 27/06/2022

-
Sessional (50 Marks) to be evaluated based on % of Attendance, Classroom Involvement, Assignments, Activ Subject to Alteration

GOVT. POLYTECHNIC, GAJAPATI				
LESSON PLAN for Comm. English Language Lab (PRA)				
Discipline Civil Engineering		2nd Semester (COMMON)		Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)
Subject : Communicative English (Lab)		No of Class Days (of 01 hr and 50 Mins. each) allotted per week (2 Nos)		
		Group B		Session 2022- 2023 2nd Semester Classes from 20/03/2023 to 27/06/
Month	Week	Class days	Dates	
	Remark			

GOVT. POLYTECHNIC, GAJAPATI

LESSON PLAN for COMMUNICATIVE ENGLISH (TH1A)

Discipline CIVIL Engineering		2nd Semester (COMMON)	Name Of The Faculty: K. Satyanarayan Achary (Lect. In Eng
Subject : Communicative English (Theory)		No of Class Days (of 55 Mins. each) allotted per week (4 Nos)	Session 2021- 2022 2nd Semester Classes from 14/03/2022 to
Month	Week	Class days	Theory Topic
March	1st	1st	Introductio to Communicative English and the Basic Skills of LS
		2nd	Literature Appreciation: "To My True Friend" (Poem by Elizabeth
		3rd	Literature Appreciation: "To My True Friend" - Part 2 with Q&
		4th	Vocabulary - One Word Substitution
	2nd	1st	Writing Skills : Paragraph Writing (Features, Elements and Dev
		2nd	Paragraph Writing Skill: Exapansion and Development of Ideas
		3rd	Literature Appreciation: "Standing Up for Yourself" - prose by `
		4th	Literature Appreciation: "Standing Up for Yourself"- Part 2
	3rd	1st	Literature Appreciation: "Standing Up for Yourself"- Part 3 with
		2nd	Application of English Grammar: Tense and Aspects
		3rd	Application of English Grammar: Tense and Aspects - Part 2
		4th	Vocabulary Drilling - Synonyms and Antonyms
April	4th	1st	Elements of Communication: Meaning , definition and feature:
		2nd	Elements of Communication: Process and Factors of Communi
		3rd	Writing Skills: Reporting an Event Part 1
		4th	Writing Skills: Reporting an Event Part 2
	5th	1st	Application of English Grammar: Tense and Aspects - Part 3
		2nd	Application of English Grammar: Tense and Aspects - Part 4
		3rd	Literature Appreciation: "To My Inchcape Rock" - Poem by Rok
		4th	Literature Appreciation: "To My Inchcape Rock" - Part 2 with C
		1st	Writing Skill: Notice and Agenda Writing (Format and Organisa

	6th	2nd	Writing Skill: Working with Notice and Agenda Writing - Part 2
		3rd	Elements of Communication: Meaning and Types of Professor
		4th	Meanings and Features of Upward, Downward and Parallel Co
	7th	1st	Meanings and Features of Upward, Downward and Parallel Co
		2nd	Meanings and Features Informal or Grapevine Communicator
		3rd	Application of English Grammar: Voice Change - Part 1
		4th	Application of English Grammar: Voice Change - Part 2
May	8th	1st	Literature Appreciation: "The Magic of Teamwork" by Sam Pittr
		2nd	Literature Appreciation: "The Magic of Teamwork" Part- 2
		3rd	Literature Appreciation: "The Magic of Teamwork" Part- 3
		4th	Literature Appreciation: "The Magic of Teamwork" Part- 4 with
	9th	1st	Vocabulary: Dictionary Skill Reference
		2nd	Vocabulary - Same Words used in Different Situations
		3rd	Writing Skill: Personal Letter Writing - Part 1
		4th	Writing Skill: Personal Letter Writing - Part 2
	10th	1st	Application of English Grammar: Sub- Verb Agreement - Part 1
		2nd	Application of English Grammar: Sub- Verb Agreement - Part 2
		3rd	Application of English Grammar: Sub- Verb Agreement - Part 3
		4th	Vocabulary Discussion: Senetence Formation
	11th	1st	Elements of Communication: Meaning of Non-Verbal Commur
		2nd	Types of Non-Verbal Communication: Kinesics or Body Langua
		3rd	Writing Skill: Formal Letter Writing (Application to the Principa
		4th	Writing Skill: Formal Letter Writing - Part 2
12th	1st	Types of Non-Verbal Communication: Proxemics or the Langua	
	2nd	Types of Non-Verbal Communication: Audio-Visual Communic	
	3rd	Application of English Grammar: Countables and Uncountable	
	4th	Application of English Grammar: Articles and Determiners	
	1st	Writing Skill: Business Letter Writing (Purchase Order, Cancell	

June	13th	2nd	Writing Skill: Business Letter Writing - Part 2
		3rd	Application of English Grammar: Modal Verbs- Part 1
		4th	Application of English Grammar: Modal Verbs- Part 2
	14th	1st	Writing Skill:Job Application Writing with CV- Part 1
		2nd	Writing Skill:Job Application Writing with CV- Part 2
		3rd	Writing Skill:Job Application Writing with CV- Part 3
		4th	Unseen Paragraph: Note Making and Summarizing
Extr.	15th	1st	Preparing for the Exam: Revision and Drilling
		2nd	
		3rd	Preparing for the Exam: Previous Year QP Discussion & Solutio
		4th	

Commencement of Classes- 15/03/2022

Closing of Attendance - 18/06/2022

Internal Assessment Exam (of 20 Marks) - 2nd Week of May (Tentatively)

Unit/ Monthly Tests (Ideally) to be held once a Month

Revision and Mock Tests (to be dealt with during Extra Classes)

One Assignment for each Month (Based on the Content Covered)

Sessional (50 Marks) to be evaluated based on % of Attendance, Classroom Involvement, A Activity Report and Monthly Tests Performance (Both Theory and Lab Classes)- Subject to Alter

glish)

18/06/2022

IRW

eth Pinard) Part 1

A Solution

elopment)

into Paragraph

Yevgeny Yevtushenko

Q&A Solution

s of Communication

cation (with Model)

bert Soutehy

Q&A Solution

tion)

nal Communication

mmunication - Part 1

mmunication - Part 2

1

roda

1 Q&A Discussion

ication and its Areas

ge

il/ HOD/Librarian)

age of Space

ation

s

ation, Complaint)

n

ssignments,
eration

GOVT. POLYTECHNIC, GAJAPATI
LESSON PLAN for COMMUNICATIVE ENGLISH (PRA)

Discipline Civil & Mechanical Engineering		2nd Semester (COMMON)	Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)
Subject : Communicative English (Lab)		No of Class Days (of 01 hr and 50 Mins. each) allotted per week (2 Nos)	Session 2021- 2022 2nd Semester Classes from 14/03/2022 to 18/06/2022
Month	Week	Class days	Practical Topic
March	1st	1st	Introduction to the Language Lab: Explaining the LSRW and the Language Acquiring Techniques
		2nd	Introducing the Language Learning Tools used in the Lab
	2nd	1st	Understanding the Basic Language Skills: Words & Sounds, Intonation & Rhythm
		2nd	Practise and Revision on Basic Language Skills
	3rd	1st	Listening Exercise: Movie Show, Audio Listening: Comprehending the Meaning and Sense
		2nd	Speaking Exercise: Narration of Events, objects, Experiences, Persons and Places
April	4th	1st	More Practise on Listening and Speaking Skill with Interaction, Review, Feedback and Necessary Improvement
		2nd	Exercise on Loud Reading & Silent Reading: Breath Control, Sound Emphasis & Voice Control (Focus on Scanning and Skimming for Comprehension)
	5th	1st	Writing Skill Practise: Sentence: Types and Kinds (Structure and Organisation)
		2nd	Practise Exercise: Sentence Formation and Sentence Rearrangement (Written and Oral)

	6th	1st	Fundamentals of Professional Writing
		2nd	Professional Writing: Sample Cover Letters
	7th	1st	Professional Writing: Job Application and C.V. Writing
		2nd	Exercise on Professional Writing: Job Application and C.V. Writing
May	8th	1st	Extempore Speech: Elocution and Debate
		2nd	Body Language and Dress Code - Facial Expression, Posture, Gesture, Eye Contact, Space
	9th	1st	Group Discussion & Interaction
		2nd	_DO_
	10th	1st	Tips on Preparing for and Attending the Interview
		2nd	Discussing the Frequently Asked Questions During Interview
	11th	1st	Attending Interview
		2nd	Revision: Listening and Speaking Skills
June	12th	1st	Revision: Reading and Writing Skills
		2nd	Revision: Professional Writing Skills
	13th	1st	Paper Reading and Seminar Presentation
		2nd	End Term Group Discussion and Interview

14th	1st	Preparing for the Semester Examination, Previous Year Question Paper Solution, and Revision
	2nd	Preparing for the Semester Examination, Previous Year Question Paper Solution, and Revision

Commencement of Classes- 15/03/2022

Closing of Attendance - 18/06/2022

Lab Assignments (Preferably Two for a Semester)

Sessional (50 Marks) to be evaluated based on % of Attendance, Classroom Involvement, Assignments, Activity Report and Monthly Tests Performance (Includes both Theory and Lab Classes) - Subject to Alteration



GOVT. POLYTECHNIC, GAJAPATI
LESSON PLAN for COMMUNICATIVE ENGLISH (PRA)

Discipline Civil Engineering		2nd Semester (COMMON)	Name Of The Faculty: K. Satyanarayan Achary (Lect. In
Subject : Communicative English (Lab)		No of Class Days (of 01 hr and 50 Mins. each) allotted per week	Session 2021- 2022 2nd Semester Classes from 14/03/2022
Month	Week	Class days	Practical Topic
March	1st	1st	Introduction to the Language Lab: Explanation and the Language Acquiring Techniques
		2nd	Introducing the Language Learning Tools
	2nd	1st	Understanding the Basic Language Skills: Words & Sentences
		2nd	Practise and Revision on Basic Language Skills
	3rd	1st	Listening Exercise: Movie Show, Audio Listening: Comprehension
		2nd	Speaking Exercise: Narration of Events, objects, Experiences
April	4th	1st	More Practise on Listening and Speaking Skill with Introduction and Necessary Improvements
		2nd	Exercise on Loud Reading & Silent Reading, Breath Control, Sound Emphasis & Voice Control (Focus on Pronunciation)
	5th	1st	Writing Skill Practise: Sentence: Types and Kinds (Simple, Compound, Complex)
		2nd	Practise Exercise: Sentence Formation and Sentence Revision
	6th	1st	Fundamentals of Professional Writing
		2nd	Professional Writing: Sample Cover Letter
	7th	1st	Professional Writing: Job Application and Interview
		2nd	Exercise on Professional Writing: Job Application and Interview

May	8th	1st	Extempore Speech: Elocution and	
		2nd	Body Language and Dress Code - Facial Expression, Postu	
	9th	1st	Group Discussion & Intercat	
		2nd	_DO_	
	10th	1st	Tips on Preparing for and Attending t	
		2nd	Disucssing the Frequently Asked Questions	
	11th	1st	Attending Interview	
		2nd	Revision: Listening and Speakin	
	June	12th	1st	Revision: Reading and Writing
			2nd	Revision: Professional Writing
		13th	1st	Paper Redaing and Seminar Pres
			2nd	End Term Group Discussion and I
14th		1st	Preparing for the Semester Examination, Previous Year Que	
		2nd	Preparing for the Semester Examination, Previous Year Que	

Commencement of Classes- 15/03/2022

Closing of Attendance - 18/06/2022

Lab Assignments (Preferably Two for a Semester)

Sessional (50 Marks) to be evaluated based on % of Attendance, Classroom Involvement, A Activity Report and Mothly Tets Performance (Includes both Theory and Lab Classes) - Subj

English)

to 18/06/2022

aining the LSRW
niques

used in the Lab

ounds, Intonation & Rhythm

uage Skills

hending the Meaning and Sense

iences, Persons and Places

eraction, Review, Feedback
nt

Reading:
on Scanning and Skimming for

tructure and Organisation)

arrangement (Written and Oral)

Writing

er Letters

nd C.V. Writing

tion and C.V. Writing

nd Debate
tre, Gesture, Eye Contact, Space
ion
he Interview
During Interview
g Skills
Skills
Skills
entation
nterview
estion Paper Solution, and Revision
estion Paper Solution, and Revision

**ssignments,
ect to Alteration**

mch th
Monday
Wednesday

Civil th
Thursday
Friday

Mech pra
Monday
Friday

March

20
22
27
29

23
24
31

March

20
24
27
31

April

3
5
10
12
17
19
24
26

6
13
20
21
27
28

April

3
10
17
21
24
28

may

1
3
8
10
17
22
24
29
31

4
11
12
18
25
26

may

1
5
8
12
22
26
29

june

5
7
12
19
21
26

1
2
8
9
16
22
23

june

2
5
9
12
16
19
23
26

$27*2=54$

$20*2=40$

$24*2=48$

6
60

20
60

12
60

mech	pra gr b	civil	pra gr a	civil	pra gr b
Monday		Tuesday		Tuesday	
Friday		Wednesday		Thursday	
March		march		march	
	20		21		21
	24		22		23
	27		28		28
	31		29		
April		april		april	
	3		4		4
	10		5		6
	17		11		11
	21		12		13
	24		18		18
	28		19		20
			25		25
			26		27
may		may		may	
	1		2		2
	5		3		4
	8		9		9
	12		10		11
	22		16		16
	26		17		18
	29		23		23
			24		25
			30		30
			31		
june		june		june	
	2		6		1
	5		7		6
	9		13		8
	12		21		13
	16		27		22
	19				27
	23				
	26				
	24*2=48		27*2=54		25*2=50
	12		6		10
	60		60		60