Discipline: Electrical Engineering (COMMON) Subject: Communicative English (Theory) Month Week Class days 1st 16.08.23 2nd 16.08.23 LESSON PLAN for COMMUNICATIVE ENGLISH (TH1A) Name Of The Faculty: K. Satyanarayan Achary (Lect. In English) Session: Winter 2023 (2023-2024) 1st Semester Classes from 16/08/2023 to 11/12/2023 Theory Topic Theory Topic Introductio to Thi TA (Communicative English): Syllabus, Objectives, Units, Retaining Comprehension (Unit Test IA Term), Note Marking, Finding Comprehension (Unit Test In Tes	Remark
Subject: Communicative English (Theory) Month Week Class days 1st 16.08.23 2nd 16.08.23 Session: Winter 2023 (2023-2024) Session: Winter 2023 (2023-2024) 1st Semester Classes from 16/08/2023 to 11/12/2023 Theory Topic 1st 16.08.23 Retaring Communicative English: Searling Sammaning Communicative English: Sammaning Communicative English: Searling Sammani	Remark
1st 16.08.23 Introductio to Th TA (Communicative English): Syriabus, Objectives, Units, Retaring C δηγησία et is 16.08.23 Viriting Captions Note Making Symmatizing etc)	Remark
2nd 16.08.23 1st 16.08.23 Retaining Comprehension (Unit Testing Stand Trages) Retaining Comprehension (Unit Testing Continue National Symmetric Retaining Continue National Symmetry (Continue National Symmetry National Symmetry National Symmetry National Symmetry National Symmetry (Continue National Symmetry Nationa	
1st 2nd 16.08.23 Words & Their Meanings Writing Cantions Note Making Summarizing etc)	
3rd 21.08.23 Working with Reading Comprehension (Unseen Passage: Part I)	
August 4th 21.08.23 Working with Reading Comprehension (Unseen Passage: Part II)	
1st 23.08.23 Literature Appreciation (Standing Up for Yourself: Unit I) Gist and Q&A	
2nd 23.08.23 Literature Appreciation (Standing Up for Yourself: Unit II) Gist and Q&A	
3rd 27.08.23 Literature Appreciation (Standing Up for Yourself: Unit III) Gist and Q&A	
4th 27.08.23 Literature Appreciation (Standing Up for Yourself: Unit IV) Gist and Q&A	
1st 04.09.23 Writing Skills (Understanding the basic components of Paragraph Writing)	
2nd 04.09.23 Working with Paragraph Writing: describing places, persons and objects	
3rd 3rd 11.09.23 Application of English Grammar: Tense and Aspects (Present Tense: Part I)	
4th 11.09.23 Application of English Grammar: Tense and Aspects (Present Tense: Part II)	
1st 13.09.23 Application of English Grammar: Tense and Aspects (Past Tense Part I)	
Sept. 2nd 13.09.23 Application of English Grammar: Tense and Aspects (Past Tense Part II)	
3rd 18.09.23 Elements of Communication: Meaning, definition, features and objectives 4th 18.09.23 Elements of Communication: the Process, Basic Model, Factors & Barriers	
1st 25.09.23 Writing Skill: Notice and Agenda Writing (Format and Organisation) Part 1 2nd 25.09.23 Writing Skill: Working with Notice and Agenda Writing - Part 2	
5th 3rd 27.09.23 Literature Appreciation: "To My True Friend" (Part I) Gist and Q&A	
4th 27.09.23 Literature Appreciation: "To My True Friend" (Part II) Gist and Q&A	
1st 04.10.23 Working with Vocabulary - Synonyms and Antonyms	
6th 2nd 04.10.23 Working with Vocabulary - One word substitution	
3rd 09.10.23 Application of English Grammar: Tense (Future Time Reference Part I)	
4th 09.10.23 Application of English Grammar: Tense (Future Time Reference Part II)	
1st 11.10.23 Meaning and Types of Professional Communication (With Diagram)	
2nd 11 10 23 Meanings Features Advantages and Disadvantages of Downward Communic	
Oct. 7th 3rd 16.10.23 Meanings, Features, Advantages and Disadvantages of Upward Communicatio	
4th 16.10.23 Meanings, Features and Advantages of Horizontal and Grapevine Commnunic	
1st 18.10.23 Writing Skills: Reporting an Event (Part I)	
2nd 18.10.23 Writing Skills: Drafting Reports on Events (Part II)	
8th 3rd 30.10.23 Literature Appreciation: "The Inchcape Rock" (Part I) Gist and Q&A	
4th 30.10.23 Literature Appreciation: "The Inchcape Rock" (Part II) Gist and Q&A	
2nd 01.11.23 Vocabulary: Same Words used in different situations 01.11.23 Vocabulary Discussion: Senetence Formation	
9th 3rd 06.11.23 Writing Skill: Personal Letter Writing - Part 1	
4th 06.11.23 Writing Skill: Personal Letter Writing - Part 2	
1st 08.11.23 Application of English Grammar: Voice Change - Part I	
2nd 08.11.23 Application of English Grammar: Voice Change - Part II	
10th 3rd 13.11.23 Non-Verbal Communication, Meaning, features and its Areas	
4th 13.11.23 Types of Non-Verbal Communication: Kinesics or Body Language	
Nov.	
1st 15.11.23 Types of Non-Verbal Communication: Proxemics or the Language of Space 2nd 15.11.23 Types of Non-Verbal Communication: Audio-Visual Communication	
11th 13:17:25 Types of New Versal communication. Address of the Versal communication.	
3rd 20.11.23 Writing Skill: Formal Letter Writing (Application to the Principal/ HOD/Librarian)	
4th 20.11.23 Writing Skill: Formal Letter Writing - Part II	
1st 22.11.23 Literature Appreciation: "The Magic of Teamwork" by Sam Pitroda	
12th 2nd 22.11.23 Literature Appreciation: "The Magic of Teamwork" Part- 2	
3rd 29.11.23 Literature Appreciation: "The Magic of Teamwork" Part- 3	
4th 29.11.23 Literature Appreciation: "The Magic of Teamwork" Part- 4 with Q&A Discussion	
1st 04.12.23 Writing Skill: Job Application Writing with CV- Part I	
13th 2nd 01.12.23 Writing Skill: Job Application Writing with CV- Part II	
Dec. 3rd 06.12.23 Application of English Grammar: Modal Verbs- Part 1	
4th 06.12.23 Application of English Grammar: Modal Verbs- Part 2	
1st 11.12.23 Writing Skill: Business Letter Writing (Purchase Order, Cancellation,	

			GOVT. POLYTECHNIC, GAJAPATI	
		Т	LESSON PLAN for COMMUNICATIVE ENGLISH (TH1A)	
Discipline: Electrical Engineering Subject : Communicative English (Theory)		1st Semester (COMMON)	Name Of The Faculty: K. Satyanarayan Achary (Lect. In English) Session: Winter 2023 (2023-2024) 1st Semester Classes from 16/08/2023 to 11/12/2023	
		No of Class Days (of 55 Mins. each) alloted per week (4 Nos)		
	1401	3rd	Application of English Grammar: Countables and Uncountables	
		4th	Application of English Grammar: Articles and Determiners	
Extra		1st	Revision: Working with Writing Skills - PYQP	
	15th	2nd	Revision: Working with Grammar- PYQP	
	15111	3rd	Revision: Working With Elements of Communication- PYQP	
		/l+h	Revision: Working with Joh Application and CV - PYOP	

Commencement of Classes- 16/08/2023 Closing of Attendance - 11/12/2023

Internal Assessment Exam (of 20 Marks) - 3rd Week of October (Tentatively)

Unit/ Monthly Tests (Ideally) to be held once a Month

	GOVT. POLYTECHNIC, GAJAPATI LESSON PLAN for COMMUNICATIVE ENGLISH (TH1A)						
Discip Electronics		1st Semester	Name Of The Faculty:				
	nication eering	(COMMON)	K. Satyanarayan Achary (Lect. In English)				
Subject : Communicative		No of Class Days (of 55 Mins. each)	Session: Winter 2023 (2023-2024)				
	(Theory)	alloted per week (4 Nos)		1st Semester Classes from 16/08/2023 to 11/12/2023			
Month	Week	Class days	Dates	Theory Topic Introductio to 111 1A (Communicative English): synabus, Objectives, Onits,	Remark		
		1st 2nd	16.08.23 16.08.23	Rettarry & Grapminetisno/! (Isito Textris! A SEArd Tregra kanna frege manafig valuration	+		
	1st	3rd		words & Their Meanings Writing Cantions Note Making Summarizing etc) Working with Reading Comprehension (Unseen Passage: Part I)			
A		4th	21.08.23	Working with Reading Comprehension (Unseen Passage: Part II)			
August		1st	23.08.23	Literature Appreciation (Standing Up for Yourself: Unit I) Gist and Q&A			
	2nd	2nd	23.08.23	Literature Appreciation (Standing Up for Yourself: Unit II) Gist and Q&A			
		3rd		Literature Appreciation (Standing Up for Yourself: Unit III) Gist and Q&A	_		
		4th		Literature Appreciation (Standing Up for Yourself: Unit IV) Gist and Q&A	+		
		1st 2nd		Writing Skills (Understanding the basic components of Paragraph Writing) Working with Paragraph Writing : describing places, persons and objects	+		
	3rd	3rd		Application of English Grammar: Tense and Aspects (Present Tense: Part I)			
		4th		Application of English Grammar: Tense and Aspects (Present Tense: Part II)			
		1st	13.09.23	Application of English Grammar: Tense and Aspects (Past Tense Part I)			
Sept.	4th	2nd	13.09.23	Application of English Grammar: Tense and Aspects (Past Tense Part II)]		
		3rd		Elements of Communication: Meaning, definition, features and objectives	-		
		4th	1	Elements of Communication: the Process, Basic Model, Factors & Barriers	+		
		1st 2nd		Writing Skill: Notice and Agenda Writing (Format and Organisation) Part 1	-		
	5th	3rd		Writing Skill: Working with Notice and Agenda Writing - Part 2 Literature Appreciation: "To My True Friend" (Part I) Gist and Q&A	-		
		4th		Literature Appreciation: "To My True Friend" (Part II) Gist and Q&A			
		1st	04.10.23	Working with Vocabulary - Synonyms and Antonyms			
	6th	2nd	04.10.23	Working with Vocabulary - One word substitution			
		3rd		Application of English Grammar: Tense (Future Time Reference Part I)	_		
		4th	09.10.23	Application of English Grammar: Tense (Future Time Reference Part II)	_		
		1st		Meaning and Types of Professional Communication (With Diagram)	-		
Oct.	7th	2nd 3rd		Meanings, Features, Advantages and Disadvantages of Downward Communic Meanings, Features, Advantages and Disadvantages of Upward Communicatio	+		
		4th		Meanings, Features and Advantages of Horizontal and Grapevine Communic			
		1st	18.10.23	Writing Skills: Reporting an Event (Part I)			
	8th	2nd		Writing Skills: Drafting Reports on Events (Part II)			
		3rd	30.10.23	Literature Appreciation: "The Inchcape Rock" (Part I) Gist and Q&A			
		4th	30.10.23	Literature Appreciation: "The Inchcape Rock" (Part II) Gist and Q&A	<u> </u>		
		1st		Vocabulary: Same Words used in different situations	_		
	9th	2nd 3rd		Vocabulary Discussion: Senetence Formation Writing Skill: Personal Letter Writing - Part 1	-		
		4th		Writing Skill: Personal Letter Writing - Part 2	†		
		1st	08.11.23	Application of English Grammar: Voice Change - Part I			
	10th	2nd		Application of English Grammar: Voice Change - Part II			
	10111	3rd	13.11.23	Non-Verbal Communication, Meaning, features and its Areas	_		
Nov.		4th	13.11.23	Types of Non-Verbal Communication: Kinesics or Body Language			
		1st		Types of Non-Verbal Communication: Proxemics or the Language of Space			
:	11th	2nd 3rd		Types of Non-Verbal Communication: Audio-Visual Communication Writing Skill: Formal Lotter Writing (Application to the Principal/HOD/Librarian)	-		
		4th		Writing Skill: Formal Letter Writing (Application to the Principal/ HOD/Librarian) Writing Skill: Formal Letter Writing - Part II	+		
		1st	l	Literature Appreciation: "The Magic of Teamwork" by Sam Pitroda			
	12th	2nd		Literature Appreciation: "The Magic of Teamwork" Part- 2	<u> </u>		
	14(1)	3rd	29.11.23	Literature Appreciation: "The Magic of Teamwork" Part- 3			
		4th	29.11.23	Literature Appreciation: "The Magic of Teamwork" Part- 4 with Q&A Discussion			
		1st	04.12.23	Writing Skill: Job Application Writing with CV- Part I			
	13th	2nd	1	Writing Skill: Job Application Writing with CV- Part II			
Dec.		3rd 4th		Application of English Grammar: Modal Verbs- Part 1 Application of English Grammar: Modal Verbs- Part 2	+		
ı		701	JU.14.43	propriession of English Grammar, Would VCIDS-1 at L2			

	GOVT. POLYTECHNIC, GAJAPATI							
	LESSON PLAN for COMMUNICATIVE ENGLISH (TH1A)							
Disci	Discipline:							
Electronics	Electronics and Tele- 1s			Name Of The Faculty:				
	nication	(COMMON)		K. Satyanarayan Achary (Lect. In English)				
Engine	eering							
Subject : Communicative English (Theory)		No of Class Days (of 55 Mins. each) alloted per week (4 Nos)		Session: Winter 2023 (2023-2024) 1st Semester Classes from 16/08/2023 to 11/12/2023				
	14th	1st		Writing Skill: Business Letter Writing (Purchase Order, Cancellation,				
		2nd	11.12.23	Complaint, Thanks Giving, Replacement)				
	14(1)	3rd		Application of English Grammar: Countables and Uncountables				
		4th		Application of English Grammar: Articles and Determiners				
Extra	15th	1st		Revision: Working with Writing Skills - PYQP				
		2nd		Revision: Working with Grammar- PYQP				
		3rd		Revision: Working With Elements of Communication- PYQP				
		4th		Revision: Working with Job Application and CV - PYQP				

Commencement of Classes- 16/08/2023

Closing of Attendance - 11/12/2023
Internal Assessment Exam (of 20 Marks) - 3rd Week of October (Tentatively)
Unit/ Monthly Tests (Ideally) to be held once a Month

GOVT. POLYTECHNIC, GAJAPATI							
LESSON PLAN for COMMUNICATIVE ENGLISH (TH1A)							
Discipline: Electrical Engineering (Gr. I and II)		1st Semester (COMMON)	Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)				
Subject : Communicative English (Theory)		No of Class Days (of 55 Mins. each) alloted per week (4 Nos)	Session: Winter 2023 (2023-2024) 1st Semester Classes from 16/08/2023 to 11/12/2023				
Month	Week	Class days	Dates	Theory Topic	Remark		
	4.1	1st	18.08.23	Experiment 1.I: Listening Skill (Meaning, Process, Types and Effective Tips)			
August	1st	2nd	19.08.23	Experiment 1.II: Phonetics (Sound and its Classification as per IPA)			
August	2nd	1st	25.08.23	Experiment 1.II: Phonetics (Vowel and Consonant Sounds as per IPA)			
	Ziiu	2nd	26.08.23	Experiment 1.III: Reading Comprehension (Objectives, Techniques and Works)			
	3rd	1st	01.09.23	Experiment 1: (Exercise in Listening Skill and Comprehensive Skill)			
	Siu	2nd	02.09.23	Experiment 1: (Exercise in Listening Skill: Viva-voce Test)			
	4th	1st	08.09.23	Experiment 2.I: Speaking Skill (Syllables, Types and Syllabic Division)			
	7611	2nd	09.09.23	Experiment 2.II: Speaking Skill (Accent and Stress - Word and Sentence Stress)			
Sept.	5th	1st	15.09.23	Experiment 2.II: Speaking Skill (Intonation, Tones and their Types)			
	J	2nd	16.09.23	Experiment 2 : (Exercise in Speaking Skill: Self Introduction and Reading Aloud)			
	6th	1st	22.09.23	Experiment 2 : (Exercise in Verbal and Non-verbal Communication Skill: Role Play or Telephonic Conversation)			
	- Cu.	2nd	23.09.23	Experiment 2 : (Exercise in Speaking Skill: Viva-voce Test)			
	7th	1st	30.09.23	Experiment 3: Personality Development (Personality Determinants)			
		2nd	06.10.23	Experiment 3: Personality Development (Grooming and Traits of Personality Dev.)			
Oct.	8th	1st	07.10.23	Experiment 3: Viva-voce test on Personality Development			
000.		2nd	13.10.23	Experiment 4: Interpersonal and Intrapersonal Communication Skills (Tips for Effective Professional Communication Skills)			
	9th	1st	20.10.23	Experiment 4: Interpersonal and Intrapersonal Communication Skills (Tips for Effective Professional Communication Skills)			
		2nd	03.11.23	Experiment 4: Interpersonal and Intrapersonal Communication Skill (Facing Mock Interview, FAQ, Tips for Overcoming Fear for an Effective Performance)			
	10th	1st	04.11.23	Experiment 4 (Viva-Voce Test: Facing Mock Interview)			
	10(11	2nd	10.11.23	Experiment 4 (Viva-Voce Test: Facing Mock Interview)			
Nov.	11th	1st	11.11.23	Experiment 5: Presenting in GD, Seminars and Conferences (Leadership and Appropriate Body Language for Group Communication)			
	11(11	2nd	17.11.23	Experiment 5: Group Discussion (Dyanamics, Useful Tips and Parts of GD)			
	12th -	1st	18.11.23	Experiment 5: Presenting Seminars (Content Delivery and Presentation)			
		2nd	24.11.23	Experiment 5: (Exercise in Group Discussion)			
	12+h	1st	25.11.23	Experiment 5: (Presenting Seminars on Varied Topics)			
	13th)nd	N1 12 22	Domodial Classes / Final Pocard Submission / Final Sessional Evaluation			

GOVT. POLYTECHNIC, GAJAPATI							
				LESSON PLAN for COMMUNICATIVE ENGLISH (TH1A)			
Discipline: Electrical 1st Semester Engineering (COMMON) (Gr. I and II)		Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)					
Subject : Communicative English (Theory)		No of Class Days (of 55 Mins. each) alloted per week (4 Nos)	1st Semester Classes from 16/08/2023 to 11/12/2023				
		Zilu	01.12.23	Remedial Classes, Tillal Record Submission, Tillal Sessional Evaluation			
Dec.	14th	1st	02.12.23	Remedial Classes/ Preparing for the End Term Semester Examination			
		2nd	08.12.23	PYQP Discussion/ Preparing for the End-Term Semester Examination			

Commencement of Classes: 16/08/2023 Closing of Attendance: 11/12/2023

Sessional (50 Marks) to be evaluated based on the average Performance of the Student in all the Experiments.

GOVT. POLYTECHNIC, GAJAPATI LESSON PLAN for COMMUNICATIVE ENGLISH (TH1A)						
		1st Semester (COMMON)		Name Of The Faculty: K. Satyanarayan Achary (Lect. In English)		
Subject : Communicative English (Theory)		No of Class Days (of 55 Mins. each) alloted per week (4 Nos)	Session: Winter 2023 (2023-2024) 1st Semester Classes from 16/08/2023 to 11/12/2023			
Month	Week	Class days	Dates	Theory Topic	Remark	
	1st	1st	17.08.23	Experiment 1.I : Listening Skill (Meaning, Process, Types and Effective Tips)		
August		2nd	22.08.23	Experiment 1.II: Phonetics (Sound and its Classification as per IPA)		
	2nd	1st	24.08.23	Experiment 1.II: Phonetics (Vowel and Consonant Sounds as per IPA)		
		2nd	29.08.23	Experiment 1.III: Reading Comprehension (Objectives, Techniques and Works)		
	3rd	1st	31.08.23	Experiment 1: (Exercise in Listening Skill and Comprehensive Skill)		
		2nd	05.09.23	Experiment 1: (Exercise in Listening Skill: Viva-voce Test)		
	4th	1st	07.09.23	Experiment 2.I: Speaking Skill (Syllables, Types and Syllabic Division)		
		2nd	12.09.23	Experiment 2.II: Speaking Skill (Accent and Stress - Word and Sentence Stress)		
Sept.	5th	1st	14.09.23	Experiment 2.II: Speaking Skill (Intonation, Tones and their Types)		
		2nd	21.09.23	Experiment 2 : (Exercise in Speaking Skill: Self Introduction and Reading Aloud)		
	6th	1st	26.09.23	Experiment 2 : (Exercise in Verbal and Non-verbal Communication Skill: Role Play or Telephonic Conversation)		
		2nd	28.09.23	Experiment 2 : (Exercise in Speaking Skill: Viva-voce Test)		
		1st	03.10.23	Experiment 3: Personality Development (Personality Determinants)		
	701	2nd	05.10.23	Experiment 3: Personality Development (Grooming and Traits of Personality Dev.)		
Oct.	8th	1st	10.10.23	Experiment 3: Viva-voce test on Personality Development		
Oct.		2nd	12.10.23	Experiment 4: Interpersonal and Intrapersonal Communication Skills (Tips for Effective Professional Communication Skills)		
		1st	17.10.23	Experiment 4: Interpersonal and Intrapersonal Communication Skills (Tips for Effective Professional Communication Skills)		
	501	2nd	19.10.23	Experiment 4: Interpersonal and Intrapersonal Communication Skill (Facing Mock Interview, FAQ, Tips for Overcoming Fear for an Effective Performance)		
	10th	1st	31.10.23	Experiment 4 (Viva-Voce Test: Facing Mock Interview)		
	10(1)	2nd	02.11.23	Experiment 4 (Viva-Voce Test: Facing Mock Interview)		
Nov.	11th	1st	07.11.23	Experiment 5: Presenting in GD, Seminars and Conferences (Leadership and Appropriate Body Language for Group Communication)		
INOV.	11(11	2nd	09.11.23	Experiment 5: Group Discussion (Dyanamics, Useful Tips and Parts of GD)		
	434	1st	14.11.23	Experiment 5: Presenting Seminars (Content Delivery and Presentation)		
	12th	2nd	16.11.23	Experiment 5: (Exercise in Group Discussion)		
	13th	1st	21.11.23	Remedial Classes/ Final Record Submission/ Final Sessional Evaluation		
		2nd	23.11.23	Remedial Classes/ Final Record Submission/ Final Sessional Evaluation		
Dec.	14th	1st	28.11.23	Remedial Classes/ Preparing for the End Term Semester Examination		
		2nd	30.11.23	PYQP Discussion/ Preparing for the End-Term Semester Examination		
Community of Classes 45 (00 /2022						

Commencement of Classes: 16/08/2023 Closing of Attendance: 11/12/2023